

Event Invitation Example

Ms. Mary Bless,
WorldBridge srl,
8, Via Paolo Sarpi
Milan, Lombardy 20154,
800 224 089
info@worldbridge.it

June 6th, 2016

Ms. Julie Smith,
2427 Terrace Ave,
Miami, FL 33145
USA

Hello Julie,

We are very pleased to invite you to our *Business Meet and Greet* from 5:00 to 8:00 p.m. on Wednesday, June 29th at our office at Via Paolo Sarpi, 8, Milan. We hope you can join us to have a chance to meet and catch up with various clients.

It will be a great opportunity to learn more about our services as well as meet and mingle with other professionals in the field. We'll also be happy to listen to any requests you may have to consider for the year to come.

Please, find attached the invitation PDF with more details, and RSVP as soon as possible. The recommended dress code will be smart casual.

If you have any questions, please feel free to contact me.

Hope to see you there,

-Mary

www.facebook.com/business-meet-and-greet

Per maggiori informazioni e altri esempi di lettere formali visita:

<http://worldbridge.it/blog/corsi-di-lingua-inglese/lettera-formale-inglese>

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